

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**December 16, 2024 - 7:00 P.M.**

The meeting was called by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Corey Petterson, Vern Wittenberg, Dudley Wishard, Randy Bodensteiner, Scott Abel, and Kayla Walberg. Absent: Ryan Solee. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff, and community members.

- 3       **2024-2025 Truth in Taxation Presentation** – This was presented by Superintendent Ryan Grow.
- 4       **Community Comments** – None
- 5       **Spotlight on Education** – Mr. Bettin gave a PowerPoint presentation of events that have happened since the last board meeting.
- 6       **Approval of Agenda** –MMS Bodensteiner/Petterson to approve agenda as amended, postponing item 8.3. MCU.
- 7       **Approval of Minutes from Previous Meetings** – MMS Walberg/Petterson to approve minutes as presented. MCU.
- 7.1       11/18/24 – Regular Meeting
- 8       **Informational Items**
- 8.1       **Principals Report** –Principal Tharaldson presented the report and discussed the following items: A) **HS & Elem Music Concerts** – Thank you to Mrs. Ragan & Mrs. Mickelson for another set of fabulous Christmas concerts. The gym was packed full, and many positive comments were heard. B) **Winter FastBridge Screening** – K-6 teachers will be completing screenings the week of January 6<sup>th</sup>-10<sup>th</sup> in their classrooms. C) **CAREIALL Training** – Our Phase I educators (Primarily Elementary Teachers) will complete their final live session with their online training through CAREIALL on Wednesday. Phase II Educators can begin registering for their training starting in February (This will include our HS English Teachers). D) **Open Enrollment Data** – This was presented to the board. All capped grades are currently below their cap numbers (5<sup>th</sup> – 26, 6<sup>th</sup> – 50, 7<sup>th</sup> – 44, 8<sup>th</sup> – 50) & there are no students on the waiting list.
- 8.2       **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **Thank You** - Thank you, Dudley, for your years of service as a school board member. Your service & leadership to the district is appreciated. B) **Open Positions** – ½ Time Cook, Paraeducator (Indian Ed Program), Varsity Softball & Baseball Coaches & Assistant Track & Field Coach. **2) Educational** – A) **MSBA Conference** – Vern & I will be attending on 1/16-1/17/25. B) **Teacher In-Service** – A virtual in-service through NWSC will be held for all teachers on 1/20/25. C) **Shout Out to Winter Sports Teams** – A shout out to our winter sports teams, both players & coaches. I have driven the bus a few times, and the teams have been well behaved, respectful & clean up after themselves. Thank you! D) **Staff Appreciation Event** – Invitations have gone out for a 1/25/24 event. Staff, Board members & guests are all included. **3) Legislative** – A) **No Updates currently.** **4) Financial** – A) **24-25 Budget** – With the school year being virtually half over, we will begin looking at our original budget & revise it as needed to reflect current revenues & expenses more accurately. Working with a revised budget helps the district have a clearer forecast for the next fiscal year. **5) Building/Grounds** – A) **Security Cameras** – Our new security camera system is installed and complete. Crews from Garden Valley worked after hours & during the Thanksgiving break. Thanks to them for their dedication & hard work. Four people have camera access & have been trained. The quality of footage & features of the software is a big upgrade. B) **Parking Lot/Sidewalk Lights Replacement** – This project got a little delayed as some parts were back ordered. Currently, work is planned to start the week of December 16<sup>th</sup>.
- 8.3       **School Resource Office Report** – Postponed to next month.
- 8.4       **Enrollment Report** – Our current enrollment number is 513 vs 515 in November.
- 9       **Consent Calendar** – MMS Abel/Walberg to approve Consent Calendar as presented. MCU.
- 9.1       Approval of Bills Presented – All Funds
- |   |                                |
|---|--------------------------------|
| Payroll Expense Checks and Checks Written between Board Meetings: | 73281-73311/Wires              |
| Payroll Checks/Direct Deposit                                     | All Payroll was Direct Deposit |
| December Bills  | Voucher Numbers: 72710-72804   |
|   | Check Numbers: 73312-73363     |
- Total Payroll/Expense Checks Approved: \$760,533.83
- 9.2       Approval of Electronic Transfers and Other Banking Transactions
- 9.3       Approval of Treasurer’s Report
- 9.4       Accept/Approve Donations
- 9.5       Student Activity Report
- 10       **Old Business** – None
- 11       **New Business**
- 11.1       **Consider Accepting the Letter of Retirement for Robyn Johnson** – MMS Wittenberg/Walberg to accept. MCU  
Superintendent Grow & the Board thanked Robyn for her many years in the district.
- 11.2       **Consider Hiring Darby Engberg as ECSE Paraeducator** – MMS Petterson/Walberg to hire. MCU
- 11.3       **Consider Accepting the Resignation of Kyle Christianson as Assistant Track & Field Coach** – MMS Wittenberg/Bodensteiner to accept. MCU
- 11.4       **Consider Hiring Kyle Christianson as Head Track & Field Coach for the 2024-2025 School Year** – MMS Wittenberg/Abel to hire. MCU
- 11.5       **Consider Approving the Final Levy & Certification** – MMS Wittenberg/Petterson to approve levy at \$2,268,24.09. MCU
- 11.6       **Consider Approving the Revision to MSBA Policy 522** – MMS Petterson/Wittenberg to approve. MCU.
- 11.7       **Consider Approving the Vehicle Lease Agreement with Superior Transportation** – MMS Wittenberg/Petterson to approve. MCU.

11.8 **Consider Setting the Regular School Board Dates for January & February 2025 to the Fourth Monday** – MMS Wittenberg/Walberg to approve moving the meetings to 1/27/25 & 2/24/25. MCU.

12 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.

13 **Future Meetings**

13.1 Regular School Board Meeting on Monday January 27, 2025, at 7:00 p.m.

13.2 Work Session - TBD

14 **Adjournment** – MMS Wishard/Wittenberg to adjourn at 8:25 p.m. MCU